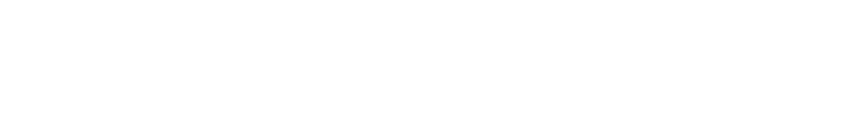
**Email:** arun.baby@ryerson.ca

**Address:** Toronto, Ontario

**Ph:** 647-877-9762

**LinkedIn:** arunbaby1

**Arun Baby**



**GSK**

**Mississauga, ON** Aug 15, 2020

**Dear Hiring Manager:**

**RE: QA Compliance Associate (Documentation)**

I am writing in regard to your job opening QA Compliance Associate (Documentation) on Indeed. As a candidate with experience in data analysis, extensive documentation, quality assurance, undertaking continuous improvement activities, and combined with my ability to quickly adapt and grasp new concepts, I am confident that I will a be great fit for the role.

This opportunity to join the GSK family greatly interests me because my experience and education perfectly aligns with the opportunity and I am certain I will be able to make meaningful contributions to the company. As a holder of a master’s degree in mechanical engineering and a post-graduate certificate in quality assurance I can competently execute the responsibilities of the role. I am registered as an Engineer-in-Training (EIT) with Professional Engineers Ontario and I am a Certified Six Sigma Green Belt (CSSGB).

During my stint at Bombardier and Honda, I was involved with research and development of advanced technologies, their manufacture and ensuring quality assurance of high-end equipment and parts. This involved process analysis, data-driven quality assurance, and maintaining control of documents, records and configurations in a highly regulated industry. I have hands on experience and education on Quality Management Systems (ISO 9001: 2015) and I am expert user of the Microsoft Office suite.

Throughout my career, I have demonstrated the highest levels of service and commitment to the mission of any organization I have worked for. I’d be delighted if you’d give me a chance to discuss how I might add value to GSK.

Thank you for your time and consideration and I look forward to hearing from you.

* Yours sincerely,
* Arun Baby